



COMMITTEE WORK PROGRAMME Edition 03

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL NORTON ROAD HOVE BN3 3BQ www.brighton-hove.gov.uk

Published July 2022

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or
- (b) Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.



Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
DECISIC	ONS ANTICIPATED FOR JULY 2022			
POLICY	& RESOURCES COMMITTEE - 7TH JULY - 4.00PM - HOVE T	OWN HALL		
93303	Kingsway to the Sea All Committee Decisions Report to P&R seeking approval to proceed with the Kingsway to the Sea project funded by the Levelling Up Fund. Wards affected: South Portslade; Westbourne; Wish	7 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Executive Director, Economy, Environment & Culture Report Author: Donna Chisholm, Mark Fisher, Toni Manuel Tel: 01273 290394, Peter Togneri
93305	Re-assignment of EcoTowns Funding <i>All Committee Decisions</i> The report seeks authority to re-assign Eco-Towns funding of £460,000 secured from the Government in 2010/11 from the Portzed development (9-16 Aldrington Basin) for an eco visitor centre to wider climate change and biodiversity projects for the Shoreham Harbour Area. <i>Wards affected: South Portslade</i>	7 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Liz Hobden Tel: 01273 292504

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
93338	Targeted Budget Management (TBM) Provisional Outturn 2021/22 All Committee Decisions Wards affected:	7 Jul 2022		Report of: Chief Finance Officer Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
93549	Annual Customer Insight Report 2021/22 <i>All Committee Decisions</i> The annual Customer Insight Report giving information about the customer experience of those contacting or using council services in 2021/22. <i>Wards affected: All Wards</i>	7 Jul 2022		Report of: Executive Director for Governance, People & Resources Executive Director for Governance, People & Resources Report Author: Rima Desai Tel: 01273 291268, Luke Hamblin Tel: 01273 291496, Victoria Paling Tel: 01273
93564	Royal Pavilion Estate Capital Works – Phase 1 Up-dateAll Committee DecisionsUp-date on costs and completion of the Royal Pavilion EstateCapital Works Phase 1 being carried out to the Dome CornExchange and Studio Theatre.Wards affected: All Wards	7 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Richard Davies Tel: 01273 296825

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
93605	 Homes for Brighton & Hove - Revised Business Plan All Committee Decisions This report asked for Reserved Matters approval for the revised Business Plan for the Homes for Brighton & Hove joint venture with Hyde Housing. Wards affected: All Wards 	7 Jul 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities, Executive Director, Economy, Environment & Culture Executive Director for Housing, Neighbourhoods & Communities, Executive Director, Economy, Environment & Culture Report Author: Craig Garoghan Tel: 01273 291262, Diane Hughes Tel: 01273 293159, Sam Smith Tel: 01273 291383
93627	Corporate Enforcement Services All Committee Decisions Committee report for authorisation of procurement of enforcement services Wards affected: All Wards	7 Jul 2022		Report of: Chief Finance Officer Chief Finance Officer Report Author: Toby Gould

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
93709	Response to Notice of Motion: Council Service Delivery All Committee Decisions Wards affected: All Wards	7 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Executive Director, Economy, Environment & Culture Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851, Mark Prior Tel: 01273 292095
93832	 8-9 Kings Road Brighton All Committee Decisions Proposal to dispose of the freehold interest of a commercial property. Wards affected: Regency 	7 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Jessica Hamilton Tel: 01273 291461
93982	General Fund Budget Planning and Resource Update 2023/24 All Committee Decisions Setting out the projected financial position for 2023/24 and the process for setting the 2023/24 budget Wards affected: All Wards	7 Jul 2022		Report of: Chief Finance Officer Chief Finance Officer Report Author: James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
93812	Treasury Management Strategy Statement 2021-22 - End of Year Review All Committee Decisions Wards affected: All Wards	7 Jul 2022		Report of: Chief Finance Officer Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246
94007	Brighton & Hove City Council 2021/2022 Modern Slavery Statement All Committee Decisions Wards affected:	7 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Tim Read Tel: 01273 290393
94116	Review of Council Grading Structure All Committee Decisions Wards affected: All Wards	7 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Kenneth Simpson Tel: 01273 291355

Ref	Report Details	Committee Date	Consultation	Lead Director
94105	i360 Loan Restructure All Committee Decisions This Report follows on from the item deferred at P&R Committee on 12/05/22 and includes the additional detail requested by Members at that Committee. Wards affected: All Wards	7 Jul 2022		Lead OfficerReport of: Executive Director, Economy, Environment & CultureExecutive Director, Economy, Environment & CultureReport Author: Max Woodford Tel: 01273 291666
94282	City Clean Dispute Resolution – July 2022 All Committee Decisions Wards affected: All Wards	7 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Kenneth Simpson Tel: 01273 291355
94278	Review of Council Grading Structure- Exempt Categories 3, 4 & 5 All Committee Decisions Wards affected: All Wards	7 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Kenneth Simpson Tel: 01273 291355

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTI	H & WELLBEING BOARD - 12TH JULY - 4.00PM - HOVE TOW	/N HALL		
93830	Pharmaceutical Needs Assessment Health & Wellbeing Board to approve the draft PNA to go out to consultation Wards affected: All Wards	12 Jul 2022		Report of: Executive Director for Health & Adult Social Care Report Author: Nicola Rosenberg Tel: 01273 574809, Giles Rossington Tel: 01273 295514
94065	Healthwatch Brighton & Hove: Annual Report Health & Wellbeing Board to present the Healthwatch annual report to the HWB for information Wards affected: All Wards	12 Jul 2022		Report of: Executive Director for Health & Adult Social Care Report Author: Giles Rossington Tel: 01273 295514
94050	Joint Strategic Needs Assessment Annual Update: 2022- 23 Health & Wellbeing Board for members to agree the annual JSNA update and needs assessment programme Wards affected: All Wards	12 Jul 2022		Report of: Director Public Health Report Author: Giles Rossington Tel: 01273 295514

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
94079	Brighton & Hove Safeguarding Adults Board (SAB) Annual Report 2021-22 Health & Wellbeing Board to present the SAB annual report to the HWB for information Wards affected: All Wards	12 Jul 2022		Report of: Executive Director for Health & Adult Social Care Report Author: Guy Jackson, Giles Rossington Tel: 01273 295514
94069	Annual Report of the Adult Social Care & Public Health Sub-Committee Health & Wellbeing Board to provide HWB with an annual report on the activities of ASCPH (as required by the Council's Constitution) Wards affected: All Wards	12 Jul 2022		Report of: Executive Director for Health & Adult Social Care Report Author: Giles Rossington Tel: 01273 295514
HEALTI	H OVERVIEW & SCRUTINY COMMITTEE - 13TH JULY - 4.00F	M - HOVE TOWN HA	LL	
94017	University Hospitals Sussex: CQC Inspection Update All Committee DecisionsFor UHS to provide an update on the implementation of their improvement plan in response to the recent CQC inspection of maternity and surgery at the Royal Sussex County Hospital, BrightonWards affected: All Wards	13 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Giles Rossington Tel: 01273 295514

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
94067	Healthwatch Brighton & Hove Annual Report All Committee Decisions To present the Healthwatch annual report to HOSC for information Wards affected: All Wards	13 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Giles Rossington Tel: 01273 295514
94022	Southern Water Investment: Response to Notice of Motion All Committee Decisions Notice of Motion on Southern Water discharges of sewerage: referred from Environment, Transport & Sustainability Committee 18 Jan 2022 Wards affected: All Wards	13 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Giles Rossington Tel: 01273 295514
94020	Trans Health Services All Committee Decisions update on Trans health services in response to a member letter from Cllrs Clare and Powell Wards affected: All Wards	13 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Giles Rossington Tel: 01273 295514
FULL C	OUNCIL - 21ST JULY - 4.30PM - HOVE TOWN HALL	<u> </u>		

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
SPECIA	L POLICY & RESOURCES COMMITTEE - 29TH JULY 2022 - 4	4.00PM - HOVE TOW	N HALL	
94081	COVID-19 Additional Relief Fund (CARF) update All Committee Decisions An update on progress distributing CARF awards, and a proposed change to the allocation methodology, due to low take up. Wards affected: All Wards	29 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Paul Ross-Dale Tel: 01273 291969
94127	Moulsecoomb Hub & Housing Project Update Non-Key Wards affected:	29 Jul 2022		Report of: Report Author: Stephen Marsden
94003	Corporate Systems Review All Committee Decisions Decision to progress the review of the Council's Financial and HR Systems Wards affected: All Wards	29 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Nigel Manvell Tel: 01273 293104, Jane Strudwick Tel: 01273 291255

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
93744	Sports Facilities Contract Extension All Committee Decisions Wards affected: All Wards	29 Jul 2022		Report of: Interim Executive Director, Economy, Environment & Culture Interim Executive Director, Economy, Environment & Culture Report Author: Mark Fisher
93767	Equal Pay Settlement Proposal - Bank Holiday Pay All Committee Decisions Request for approval to implement RSG/Bank Holiday settlement offer Wards affected: All Wards	29 Jul 2022		Report of: Executive Director for Governance, People & Resources Report Author: Tracy Lucas
94499	Patcham Court Farm Disposal All Committee Decisions Recommendation to dispose of Patcham Court Farm development site to Royal Mail for the development of a new operational building.Wards affected: Patcham	29 Jul 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Angela Dymott Tel: 01273 291450, Jessica Hamilton Tel: 01273 291461

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
94501	Patcham Court Farm Disposal All Committee Decisions Recommendation to dispose of the Patcham Court Farm development site to Royal Mail for the development of a new building to accommodate their service delivery.Wards affected: Patcham	29 Jul 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Angela Dymott Tel: 01273 291450, Jessica Hamilton Tel: 01273 291461
DECISI	ONS ANTICIPATED FOR SEPTEMBER 2022		·	
CHILDR	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 12TH SEPTE	MBER - 4.00PM - HO	VE TOWN HALL	
93948	Foster Care Placements <i>All Committee Decisions</i> To seek approval for commissioning and procurement of foster care placements <i>Wards affected:</i>	12 Sep 2022		Report of: Executive Director for Families, Children & Learning Report Author: Steve Dillow Tel: 01273 291019
94156	Home to School Transport Service Progress Report All Committee Decisions Home to School Transport Service Progress Report Wards affected: All Wards	12 Sep 2022		Report of: Executive Director for Families, Children & Learning Report Author: Mia Bryden Tel: 01273 29584
ADULT	SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 13TH	SEPTEMBER 2022 -	4.00PM - HOVE T	

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer		
TOURIS	TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 15TH SEPTEMBER - 4.00PM - HOVE TOWN HALL					
93660	Local Enforcement Plan and Proactive Enforcement Projects All Committee Decisions Review of the Local Enforcement Plan and proposed proactive planning enforcement projects. Wards affected: All Wards	15 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Marina Brigginshaw Tel: 01273 291297		
94141	Adoption of the Brighton & Hove City Plan Part 2All Committee DecisionsTo recommend adoption of the Brighton & Hove CityPlan Part 2 (including updated Policies Map) following thereceipt of the Inspector's Report that concluded that subjectto modifications the City Plan Part 2 is sound. Once adopted,the City Plan Part 2 will replace a retainedpolicies in the 2005 Brighton & Hove Local Plan.Wards affected: All Wards	15 Sep 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities Report Author: Helen Gregory Tel: 01273 292293		
ENVIRG	DNMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 20	TH SEPTEMBER - 4	.00PM - HOVE TOW	N HALL		
93736	Parking fees & charges updateAll Committee DecisionsA report outlining a response to recent requests from members regarding charging for motorcycles, Emissions charges for paid parking and parking charges in the Fiveways areaWards affected: All Wards	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Charles Field Tel: 01273 293329		

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
93738	Electric vehicle charge point update <i>All Committee Decisions</i> To update Committee on progress in expanding the electric vehicle charging infrastructure, and a successful new bid for funding. To seek permission to procure additional electric vehicle charge points. <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Paul Nicholls Tel: 01273 293287
93752	Parking Policies Update ReportAll Committee DecisionsUpdate committee on the progress of Parking Policies withinCustomer Services, including a new 'Car Free' developmentspolicy.Wards affected: All Wards	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Jenny Mitchell
93754	Parking Scheme Update ReportAll Committee DecisionsThe purpose of this report is to update Committee on theprogress of parking scheme proposals in Withdean Roadarea, Hallyburton Road area, Roedean area and Hollingdean.Wards affected: Hangleton & Knoll; Hollingdean & Stanmer;Rottingdean Coastal; St Peter's & North Laine; Withdean	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Catherine Dignan Tel: 01273 292235

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
94005	Cycle Hangars - Proposed Location <i>All Committee Decisions</i> This report addresses objection officers received to proposed locations as part of the Traffic Regulations Order Process. <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: James Hammond Tel: 01273 294643		
AUDIT 8	& STANDARDS COMMITTEE - 27TH SEPTEMBER - 4.00PM -	HOVE TOWN HALL				
94032	Standards Update All Committee Decisions Wards affected: All Wards	27 Sep 2022		Report of: Executive Director for Governance, People & Resources Report Author: Victoria Simpson Tel: 01273 294687		
HOUSIN	HOUSING COMMITTEE - 28TH SEPTEMBER - 4.00PM - HOVE TOWN HALL					
93773	New Build Housing Sustainability Policy Non-Key Wards affected:	28 Sep 2022		Report of: Report Author: Nicholas Fishlock Tel: 01273 293905		
DECISIONS ANTICIPATED FOR OCTOBER 2022						

Ref	Report Details	Committee Date	Consultation	Lead Director			
POLICY	POLICY & RESOURCES COMMITTEE - 6TH OCTOBER 4.00PM - HOVE TOWN HALL						
94292	Telephony platform migration <i>All Committee Decisions</i> Replacement of the existing telephony service for offices (desk phones) and contact centers. <i>Wards affected: All Wards</i>	6 Oct 2022		Report of: Executive Director for Governance, People & Resources Report Author: Dan Snowdon			
LICENS	LICENSING COMMITTEE - 13TH OCTOBER 3.00PM - HOVE TOWN HALL						
HEALTH	HEALTH OVERVIEW & SCRUTINY COMMITTEE - 19TH OCTOBER 2022 4.00PM - HOVE TOWN HALL						
FULL C	FULL COUNCIL - 20TH OCTOBER 4.30PM						
DECISIONS ANTICIPATED FOR NOVEMBER 2022							
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 3RD NOVEMBER 4.00PM - HOVE TOWN HALL							
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 7TH NOVEMBER 4.00PM - HOVE TOWN HALL							
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 15TH NOVEMBER 4.00PM - HOVE TOWN HALL							
HOUSING COMMITTEE - 16TH NOVEMBER 4.00PM - HOVE TOWN HALL							
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 23RD NOVEMBER 4.00PM - HOVE TOWN HALL							
DECISIONS ANTICIPATED FOR DECEMBER 2022							
POLICY & RESOURCES COMMITTEE - 1ST DECEMBER 4.00PM - HOVE TOWN HALL							
FULL C	FULL COUNCIL - 15TH DECEMBER - 4.30PM						

Ref	Report Details	Committee Date	Consultation	Lead Director	
				Lead Officer	
DECISC	ONS ANTICIPATED FOR JANUARY 2023				
CHILDR	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 9TH JANUAR	Y 2023 - 4.00PM - HC	VE TOWN HALL		
ADULT	SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 10TH	JANUARY 2023 - 4.0	0PM - HOVE TOWN	HALL	
TOURIS	SM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE -1	2023 PANUARY	- 4.00PM - HOVE TO	OWN HALL	
ENVIRC	ONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 17	TH JANUARY 2023 -	4.00PM - HOVE TOV	VN HALL	
HOUSIN	NG COMMITTEE - 18TH JANUARY 2023 - 4.00PM - HOVE TOW	VN HALL			
POLICY	& RESOURCES COMMITTEE - 19TH JANUARY 2023 - 4.00P	M - HOVE TOWN HA	LL		
AUDIT	& STANDARDS COMMITTEE - 24TH JANUARY 2023 - 4.00PM	- HOVE TOWN HALI	-		
HEALTH	H OVERVIEW & SCRUTINY COMMITTEE - 25TH JANAURY 20	23 - 4.00PM - HOVE	TOWN HALL		
DECISIO	ONS ANTICIPATED FOR FEBRUARY 2023				
FULL COUNCIL - 2ND FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL					
BUDGE	T POLICY & RESOURCES COMMITTEE - 9TH FEBRUARY 20	023 - 4.00PM			
LICENSING COMMITTEE - 22ND FEBRUARY 2023 - 3.00PM - HOVE TOWN HALL					
BUDGET COUNCIL - 23RD FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL					
RESERVE BUDGET COUNCIL - 28TH FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL					
DECISIONS ANTICIPATED FOR MARCH 2023					
CHILDR	CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 6TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				

Ref	Report Details	Committee Date	Consultation	Lead Director			
				Lead Officer			
HEALTH	HEALTH & WELLBEING BOARD - 7TH MARCH 2023 - 2.00PM - HOVE TOWN HALL						
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 9TH MARCH 2023 - 4.00PM - HOVE TOWN HALL							
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 14TH MARCH 2023 - 4.00PM - HOVE TOWN HALL							
HOUSING COMMITTEE - 15TH MARCH 2023 - 4.00PM - HOVE TOWN HALL							
POLICY & RESOURCES COMMITTEE - 16TH MARCH 2023 - 4.00PM - HOVE TOWN HALL							
FULL COUNCIL - 30TH MARCH 2023 - 4.30PM - BRIGHTON TOWN HALL							